

THE RURAL MUNICIPALITY OF ST. FRANCOIS XAVIER
POLICY MANUAL

Title	Library Membership Refunds		
Section	Administration	Index	307d
Date	September 7, 2021	Authority	Res. 2021 - 253

1. **Supercedes.** Policy 307c dated January 22, 2019
2. **Purpose.** This policy details the guidelines and process to be used by Administration when processing library membership refunds.
3. **Rationale.** The Municipality does not provide library services. It reimburses citizens for non-resident membership fees from other libraries.
4. **Instructions for Administration.** The Municipality will, upon receipt of proof of payment, reimburse library memberships for the exact amount, but not to exceed \$55.00.